



Check In:

Children must be checked into HNM by a parent or guardian. All families checking in, should enter the line directly in front of the computer on the right side facing the nursery counter. A child label will be printed and adhered to the child's clothing. The parent or guardian tag will be provided to the person checking in the child. If your child is unhappy and cannot be consoled after 10 minutes, we will page you in the main auditorium during services. There are two black boxes on the left and right sides of the stage wall, facing the seats. The number used will be the last three identification digits on your parent or guardian tag provided at check-in.

At that time, we invite you to stay and help your child transition or take your child into service with you. We have Busy Packs you may borrow that include activity books and crayons. We ask that the Busy Packs be returned to the HNM counter after service.

Please pick up your child promptly after service.

Check Out:

At the end of all services, families picking up their child should enter the line between the delineators and the wall next to the nursery counter. Only an adult (18 and older) may take your pre-printed parent/guardian tag, at which time we would ask you to move to the end of the counter in front of the delineators. A maximum of six families will be helped at one time.

A helper will escort your child from their classroom and give the child to a waiting adult who will ensure you receive your child outside of the nursery gate. We ask that you stay near the gate during this waiting time. Our staff will not be able to walk your child outside of the gate to meet you. Should you wander away from the gate and are not visible by our staff, your child will be taken back to the helper. It is our goal to make sure that contact with the parent/guardian is made when handing over your child. Please help us clear the registration area by the nursery gates as soon as you receive your child to avoid line congestion.